



OFFICE USE Date Submitted _____

Enrolment Approved: Yes No

Student Year Level: _____

Date of Approval: _____

Signature _____

Student's
Photograph here

The International School Batam

APPLICATION FOR ADMISSION

SECONDARY SCHOOL - KEY STAGE 3

STUDENT DETAILS

Last Name

First Name

Date of Birth

Country of Birth

Nationality

Religion

Gender:

Male

Female

Passport No

Diplomatic/Kitas/KIMS No.

Address in Indonesia

I have a different billing address. Yes No (If yes, please indicate below:)

Current Year Level/Grade

Intended length of stay at ISB

SIBLINGS

Names:

Gender: Year Level: Applying at ISB:

M F _____ Yes No

M F _____ Yes No

M F _____ Yes No

**FAMILY
BACKGROUND
DETAILS**

Father's Name

Mother's Name

Nationality

Nationality

Occupation

Occupation

Company Name

Company Name

(Home)_____

(Home)_____

(Work)_____

(Work)_____

(Mobile)_____

(Mobile)_____

Emergency Contacts

Emergency Contacts

Email Contact

Email Contact

**ESL LANGUAGE
DETAILS**

Please complete if English is not your child's first language:

- In primary school, were your child's subjects taught in English? Yes No
- How many years has your child studied English as a second language?

•Where?

**EDUCATIONAL
DETAILS (Past
Schools)**

School Name

Attended for _____Years _____Months

Location of School

School Name

Attended for _____Years _____Months

Location of School

School Name

Attended for _____Years _____Months

Location of School

**HEALTH
DETAILS**

Does your child have any medical conditions school should be aware of?

No

Yes, Nature of condition(s):

Does your child require any kind of medication?

No

Yes, Details of medication:

Contact details of family doctor (In-case of Emergency)

**LEARNING
SUPPORT
DETAILS**

Does your child have learning difficulties?

No

Yes, Nature of difficulty:

Does your child have behaviours that may impact on his/her learning or the learning of others?

No

Yes, Nature of behaviour:

Has your child been on an accelerated school program or identified as gifted?

No

Yes

Are there any other Learning Support related issues the school needs to know about?

No

Yes (Detail below)

WITHDRAWAL

Notice of leaving must be advised in writing to the School office no less than one school term (4 months) prior to the student's last day of attendance at ISB. During the notice period the student must attend school. Failure to give notice will result in the forfeiture of the refundable deposit.

STUDENT AND KIMS

All students must be in possession of valid immigration documents. Where a student requires a KIMS, this must be obtained prior to the first day of attendance at ISB. Proof of application for KIMS must be provided.

PAYMENT OF FEES

The non-refundable registration fee is payable upon acceptance and is a refundable deposit. School fees are payable each term, fourteen days after receipt of invoice.

SCHOOL OFFICE

THE INTERNATIONAL SCHOOL BATAM,
COMPLEX ROSEDALE, BLOCK E NO. 123 – 124
BATAM-CENTER, BATAM ISLAND, 29400,
INDONESIA

Ph: +62 778 461 696

Fax: +62 778 461 696

E-mail: theisb@indosat.net.id

PARENT'S CHECKLIST

- Complete and sign the application for Admission form
- Attach two passport size photograph
- Attach photocopy of birth certificate
- Attach photocopy of education certificate (where appropriate)
- Attach the last school report
- Attach results of any English language tests undertaken
- Attach certified translation of any documents not in English
- Attach a photocopy of the first two pages of student's passport
- Attach a photocopy of the first two pages of father's passport
- Attach a photocopy of Father's and Child's KIMS/KITAS (if available)
- Include the non-refundable registration fee
- Return the completed enrolment package to the school office

Declaration and Agreement:

I declare that the information on this application form is true and correct, and I understand that the school reserves the right to vary or reverse any decision regarding admission or enrolment made on the basis of incorrect information. I have declared all information which may be relevant to my child's enrolment.

I understand successful enrolment is conditional on the following:

- Genuine and full academic effort
- Prompt payment of all school fees
- Good behaviour
- Correct wearing of school uniform
- Ministry of education approval (for Indonesian students)

I further understand and acknowledge that my child's place in the school may be compromised for failure to comply with the requirements outline above.

Fathers Signature Date:

Mothers Signature Date:

Guardians Signature (If applicable) Date:

Students Signature Date: